

It's My Park | Collecting Sign-ups

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Planning a successful It's My Park project involves recruiting volunteers! We recommend an easy sign-up process to increase community engagement. Here are some options you can choose from to create an RSVP system:

Email

Ask interested participants to email you directly to sign up. You can organize the list of participants on your own and bring it to the event to check volunteers in.

Hard Copy Sign In Sheet

Print and use our sign-in sheet in **English** or **Spanish**.

Digital Options

Print and use our digital sign-in sheet in **English** or **Spanish**.

Many groups set up social media events or send out sign-up links created in digital platforms to keep organized.

<u>Google Forms</u>: Forms are easy to make and can be set up to collect any other information you'd like from those who sign up.

<u>Eventbrite</u>: Creating an event on Eventbrite will help you collect basic info, create shifts, view all attendees, and check-in volunteers using your phone.

<u>Facebook</u>: The event function in FB can be used to recruit volunteers, track who plans to participate, and easily communicate with registered volunteers.

