

Position/Title:	PAID - Seeds to Trees College Internship, P/T (12-16h/week)/Seasonal
Start Date:	Mid April, 2023
Salary	\$18/hour
Application Deadline:	Until filled
Contact:	Send resume and cover letter to Education[at]CityParksFoundation.org

ABOUT CITY PARKS FOUNDATION

City Parks Foundation (CPF) is the only independent, nonprofit organization whose mission is to offer programs in public parks throughout the five boroughs of New York City. At CPF, we are dedicated to invigorating and transforming parks into dynamic, vibrant centers of urban life through sports, arts, community development, and education programs for all New Yorkers. Our programs and community building initiatives -- located in more than 350 parks, recreation centers, and public schools across New York City -- reach 425,000 people each year.

- We present the largest free, outdoor performing arts festival in NYC through SummerStage, presenting artists of the highest quality across multiple disciplines and genres, and marionette puppet theater in all five boroughs with our Swedish Cottage Marionette Theatre and the roving PuppetMobile.
- Partnerships for Parks, a public-private program of City Parks Foundation and NYC Parks, supports and champions a growing network of leaders who care and advocate for the transformation of their neighborhood parks.
- We connect youngsters to nature in the urban environment with education programs that provide learning experiences through classroom and hands-on activities in parks, urban forests, coastal areas, gardens, and recreation centers.
- Free golf, tennis, track & field, soccer, and fitness programs bring high-quality instruction and equipment into areas where few organized athletic opportunities exist. We offer leveled training, year-round scholarship coaching, and special pro events.

Our ethos is simple: *we believe thriving parks reflect thriving communities.*

POSITION SUMMARY

City Parks Foundation seeks two or three college interns to work during the school year within our Seeds to Trees Program. The mission of ***Seeds to Trees*** is to educate elementary and middle school students about urban ecology, forest ecology, marine ecology, parks stewardship and conservation using parks as an outdoor classroom. This program blends hands-on classroom sessions and outdoor field experiences in parks or gardens, and offers professional development for partner teachers.

The College Intern will assist Seeds to Trees staff to implement the program from **late-April - mid-June**, starting in the classroom and ending with field experiences. The Seeds to Trees College Intern reports to the Associate Director of Environmental Education and works closely with Seeds to Trees Program Manager and part-time Educators.

REQUIREMENTS

- Interns will work with the Seeds to Trees Program Staff to implement our environmental education program in NYC Parks and Schools
- Internships will begin in late April and last until mid-June 2023
- Interns will work 12 - 16 hours per week
- Interns must have availability to work at least 2-3 weekdays between 9am and 3pm
- Interns will assist with the facilitation of Seeds to Trees activities mostly in the field and sometimes in the classroom
- Occasionally provide logistical support and complete general administrative duties, such as lesson preparation, living collection care and other related tasks as needed
- Support the gathering of digital materials and anecdotes for marketing purposes
- Assist with data collection and recordkeeping
- Help transport, maintain and store program gear

QUALIFICATIONS

- Enrollment in a Bachelor's Degree in Education, Environmental Education/Science, Environmental Studies, or in a related field
- Knowledge of/Experience in Environmental Science and Education a plus
- Commitment to helping middle and elementary school students develop an interest in Environmental Science and NYC Parks through positive attitude and role modeling
- Desire to learn through working closely with urban, underserved youth
- Commitment to punctuality and attendance
- Ability to work independently and as part of a team is essential
- Willingness to work outdoors

CONTACT

Interested parties should email **cover letter, resume, and salary requirements:** education[at]cityparksfoundation.org. Put title of position in subject header.

Thank you for your interest in City Parks Foundation, an equal opportunity employer. Only potential candidates will be contacted. No calls, please.