

Position/Title: Seasonal Educator, Green Girls Summer Institute

Start/End Date: June 20th thru August 11th, 2022

Salary: \$22-\$25 per hour

Contact: Send resume and cover letter to [education\[at\]cityparksfoundation.org](mailto:education[at]cityparksfoundation.org)

ABOUT CITY PARKS FOUNDATION

City Parks Foundation (CPF) is the only independent, nonprofit organization whose mission is to offer programs in public parks throughout the five boroughs of New York City. At CPF, we are dedicated to invigorating and transforming parks into dynamic, vibrant centers of urban life through sports, arts, community development, and education programs for all New Yorkers. Our programs and community building initiatives -- located in more than 350 parks, recreation centers, and public schools across New York City -- reach 425,000 people each year.

- We present the largest free, outdoor performing arts festival in NYC through SummerStage, presenting artists of the highest quality across multiple disciplines and genres, and marionette puppet theater in all five boroughs with our Swedish Cottage Marionette Theater and the roving PuppetMobile.
- Partnerships for Parks, a public-private program of City Parks Foundation and NYC Parks, supports and champions a growing network of leaders who care and advocate for the transformation of their neighborhood parks.
- We connect youngsters to nature in the urban environment with education programs that provide learning experiences through classroom and hands-on activities in parks, urban forests, coastal areas, gardens, and recreation centers.
- Free golf, tennis, track & field, soccer, and fitness programs bring high-quality instruction and equipment into areas where few organized athletic opportunities exist. We offer leveled training, year-round scholarship coaching, and special pro events.

Our ethos is simple: *we believe thriving parks reflect thriving communities.*

POSITION SUMMARY

The CityParks Green Girls Empowered by ING Summer Institute is a science program that engages up to 40 middle school girls, ages 10-13, in five weeks of fun-filled outdoor adventures. Based in the Bronx, Queens or Harlem NY, Green Girls study the dynamic urban forests of New York's parks, encouraging them to realize their potential to create change within their natural environment and learn about future careers in the sciences. Whether bird-watching, canoeing, conducting science projects or doing service, Green Girls develop a new understanding of natural ecosystems in our city.

City Parks Foundation seeks a Seasonal Educator to implement an intensive 2022 summer institute in the Bronx, Queens or Harlem NY. The Seasonal Educator will implement the Green Girls curriculum and assessment tools. The Seasonal Educator will coordinate communication and planning with the GGs Program Manager, coworkers and partners, identify professional resources, engage in networking and implement field trips.

The Seasonal Educator will report to the Associate Director of Youth Development and supervise a team of one - two college interns and up to 4 high school interns. With support from the Program Manager and the Associate Director of Youth Development, the Green Girls Seasonal Educator will assist to provide training and

strong guidance to the interns that will equip them to successfully enact their roles as assistants and peer mentors.

As an out-of-school time program, Green Girls supports the youth development and socio-emotional growth of the participants. The Seasonal educator will create a positive program culture through the seamless integration of individual and social skills development, team building, self-reflection and self-management. This will be done by creating and implementing consistent daily routines and rituals, relevant activities and mentorship by both the Seasonal Educator and, especially, the interns.

RESPONSIBILITIES

- Serve as the primary educator for the Green Girls Summer Institute (The Bronx, Queens or Harlem), and as supervisor of the Green Girls youth staff (interns). The 5 weeks program from July 5th to August 4th will accommodate up to 40 GGs from 930am-3pm or from 12pm-6pm.
- Work with the GGs Program Manager and other staff to implement pre-planned lessons; engaging, inquiry-based, experiential environmental education activities, field trips and service learning opportunities that are sequential and framed in a holistic program for middle school girls that includes strong science learning and socio-emotional growth
- Provide relevant feedback and to ensure accurate and comprehensive records
- Implement program evaluation and student assessment strategies and tools.
- Participate in health and safety training and ensure that CPF mandated protocols are consistently followed by all staff and participants onsite.
- Assist in maintaining education department resources including educational gear, and supplies as well. This will include sanitizing some equipment for daily use.
- Provide high energy lessons, activities and icebreakers; Sure that students are having fun!

REQUIREMENTS

- Broad knowledge of environmental sciences with some formal training at the college level
- Bachelor's Degree in Education, Environmental Science, or Environmental Studies preferred
- A minimum of two years of teaching or program facilitation experience with outdoor and experiential learning preferred
- Basic knowledge of child development and the general skills and behaviors to be expected from middle school youth
- At least one year of experience in supervising and providing guidance to youth interns
- Demonstrated experience in program administration, evaluation/assessment, communication and time management
- Strong/solid classroom management skills and the ability to instruct different types of learners and diverse students
- Excellent written and verbal communications skills
- The ability to work both independently and as part of a team is essential
- Self-starter with a positive, can-do attitude and consistent follow-through
- Willingness to work outdoors in sometimes uncomfortable weather conditions

CONTACT

Interested parties should email cover letter, resume, and salary requirements to:

education[at]CityParksFoundation.org. Put "Green Girls Seasonal Educator 2022" in subject header.

Thank you for your interest in City Parks Foundation, an equal opportunity employer. Only potential candidates will be contacted. No calls, please.