

Position/Title: Green Girls High School Intern

Start Date: September 2019

Application Deadline: September 20, 2019

Contact: Send cover letter to sschwartz@cityparksfoundation.org

ABOUT CITY PARKS FOUNDATION

City Parks Foundation (CPF) is the only independent, nonprofit organization whose mission is to offer programs in public parks throughout the five boroughs of New York City. We are dedicated to invigorating and transforming parks into dynamic, vibrant centers of urban life through sports, arts, community development, and education programs for all New Yorkers. Our programs and community building initiatives -- located in more than 350 parks, recreation centers, and public schools across New York City -- reach 425,000 people each year. Our ethos is simple: we believe thriving parks mean thriving communities.

- We present the largest free, outdoor performing arts festival in NYC through SummerStage, presenting artists of the highest quality across multiple disciplines and genres, and marionette puppet theater in all five boroughs with our Swedish Cottage Marionette Theatre and the roving PuppetMobile.
- Partnerships for Parks, a public-private program of City Parks Foundation and NYC Parks, supports and champions a growing network of leaders who care and advocate for the transformation of their neighborhood parks.
- We connect youngsters to nature in the urban environment with education programs that provide learning experiences through classroom and hands-on activities in parks, urban forests, coastal areas, gardens, and recreation centers.
- Free golf, tennis, track & field, soccer, and fitness programs bring high-quality instruction and equipment into areas where few organized athletic opportunities exist. We offer leveled training, year-round scholarship coaching, and special pro events.

POSITION SUMMARY

Green Girls After School is a STEM-based program that engages middle school girls from NYC public schools in hands-on activities and outdoor adventures in New York City parks and waterways. During our weekly after school program, students explore environmental science and learn about different environmental issues through experiential education, service learning projects and student-centered discussions and citizen science projects. **Green Girls After School** is located at 4 sites: *The Oliver Wendell Holmes Intermediate School 204 (IS204)* in Astoria, Queens, *The Conselyea Preparatory School (MS577)* in Williamsburg, Brooklyn, *The Science and Medicine Middle School (K366)* in Canarsie, Brooklyn and *Fannie Lou Hamer Middle School* in the Bronx.

CPF has created this high school internship opportunity for talented high school students to gain hands-on experience working with youth and explore environmental science education while helping to promote environmental stewardship, community awareness and positive youth development. Selected interns will gain valuable work experience, put their knowledge and skills to practice while learning and developing new skills and being a part of the Green Girls community! **Green Girls After**

School program operates during school year, after school hours (3:00 pm - 5:30 pm) from September to June, 2019. Each site meets once a week for a total of 26 weeks.

Green Girls High School Interns will...

1. Learn more about urban forestry, water ecology and climate change
2. Receive training in student/group management, lesson development and activity facilitation
3. Develop leadership, peer mentorship and teambuilding skills
4. Provide instruction for small group projects and guide student discussions
5. Gain paid employment experience
6. Make lasting friendships with like-minded individuals

You are qualified to apply for the Green Girls Internship Program if you are...

- Currently enrolled in a high school
- At least 14 years old or older
- Interested in STEM and environmental science
- Aware of environmental issues and their impact
- Interested in working with youth
- Able to commit to attend the after school program schedule and travel to assigned sites

How long is the Green Girls High School Internship program?

- Green Girls After School starts in late September and ends in June
- The interns will participate in a total of 26 weeks of program and attend additional training before and during the 2019-20 school year.

What does the Green Girls High School internship involve?

- You will be placed at one of the 4 Green Girls After School sites
 - o The Oliver Wendell Holmes Intermediate School 204 (IS204) in Astoria, Queens
 - o The Conselyea Preparatory School (MS577) in Williamsburg, Brooklyn
 - o The Science and Medicine Middle School (K366) in Canarsie, Brooklyn
 - o Fannie Lou Hamer Middle School, Bronx
- You will meet with the group once a week during after school hours 3pm-5:30pm, or possibly more if you are available to work at multiple sites.
- You are required to attend a total of 26 sessions
- You will be paid at an hourly rate of \$15/hr

What are the responsibilities of the Green Girls High School Interns ?

- Work as team members to assist the Program Manager and college intern on site
- Assist with student and group management
- Lead small group discussions and hands-on projects
- Motivate and engage students in activities and lessons
- Support the Program Manager in lesson preparation, set up and occasional office work as needed
- Assist with data collection and recordkeeping.
- Maintain rapport with students and create inclusive, safe space for students

What qualifications do I need to meet to be a part of the program?

- Commitment to gain basic knowledge of urban forestry, water ecology and climate change
- Commitment to learn and implement basic data collection and analysis

- Desire to help young girls develop an interest in STEM and a sense of confidence in themselves
- Commitment to punctuality and attendance
- Ability to work independently and as part of a team
- Willingness to develop new skills and take on new challenges
- Willingness to engage in physical activity in the outdoors during all seasons
- Commitment to Green Girls' mission and values

How do I know I've been selected?

Upon reviewing your application, Green Girls Program Manager will contact you only if you have been selected for an interview.

When is my application due?

We will be reviewing applications until positions are filled and will start conducting interviews after September 15th.

CONTACT

Interested parties should email cover letter and resume to: [sschwartz\[at\]CityParksFoundation.org](mailto:sschwartz@CityParksFoundation.org). Put 'Green Girls High School Intern' in subject header.

In your cover letter, please specifically note your prior Green Girls experience and indicate which site and day of the week you may be able to work (if you know it).

Thank you for your interest in City Parks Foundation, an equal opportunity employer. Only potential candidates will be contacted. No calls, please.