

**Position/Title:** Custodian, SummerStage, Central Park  
**Job Dates:** June - October 2019  
**Salary:** \$17/hr, overtime eligible  
**Job type:** Seasonal, Part-time  
**Application Deadline:** April 19, 2019  
**Contact:** Please email resume & cover letter to: [ArtsJobs@CityParksFoundation.org](mailto:ArtsJobs@CityParksFoundation.org)

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#### **ABOUT CITY PARKS FOUNDATION**

City Parks Foundation (CPF) is the only independent, nonprofit organization whose mission is to offer programs in public parks throughout the five boroughs of New York City. We are dedicated to invigorating and transforming parks into dynamic, vibrant centers of urban life through sports, arts, community development, and education programs for all New Yorkers. Our programs and community building initiatives -- located in more than 350 parks, recreation centers, and public schools across the city -- reach 425,000 people each year.

- We present the largest free, outdoor performing arts festival in NYC through *SummerStage*, presenting artists of the highest quality across multiple disciplines and genres, and marionette puppet theater in all five boroughs with our Swedish Cottage Marionette Theater and the roving PuppetMobile.
- Partnerships for Parks, a public-private program of City Parks Foundation and NYC Parks, supports and champions a growing network of leaders who care and advocate for the transformation of their neighborhood parks.
- We connect youngsters to nature in the urban environment with education programs that provide learning experiences through classroom and hands-on activities in parks, urban forests, coastal areas, gardens, and recreation centers.
- Free golf, tennis, track & field, soccer, street hockey, and fitness programs bring high-quality instruction and equipment into areas where few organized athletic opportunities exist. We offer leveled training, year-round scholarship coaching, and special pro events.

Our ethos is simple: *we believe thriving parks reflect thriving communities.*

#### **POSITION SUMMARY**

Custodian is a part-time, seasonal, hourly position, reporting to the Venue Manager (VM), and responsible for maintaining high standards of cleanliness within offices, dressing rooms, restrooms and VIP areas before, during and after the events held at SummerStage in Central Park.

#### **RESPONSIBILITIES**

Custodian responsibilities include, but are not limited to:

- Maintain cleanliness of the four office rooms, two crew rooms, five dressing rooms, and three VIP areas (Patio, Terrace & Member Deck) including any bathrooms associated with these areas
- Maintain the internal surface cleanliness of the 25-30 portable toilets within the venue

- Keep all bathrooms stocked with needed materials and supplies
- Quickly respond to spills and malfunctions, and report any hazards or repairs needed
- Maintain inventory of custodial supplies, report needed items to VM
- Report any other venue maintenance needs to VM
- Assist with other custodial-related tasks as assigned by VM or Hospitality Manager
- Act as ambassador for the organization, answering questions for visitors about the Festival and CPF

## **QUALIFICATIONS**

- Minimum of two (2) years work experience as a custodian or janitor
- Experience with physical work tasks, including sweeping, mopping and wiping
- Good interpersonal and communication skills
- Extremely dependable punctual, detail-oriented and organized
- Ability and willingness to work in a fast-paced environment
- Ability and willingness to work outdoors, and in all types of weather
- Ability and willingness to work evening and weekend hours
- Ability and willingness to perform heavy lifting (up to 50 pounds) as needed
- Ability and willingness to stand for extended periods of time, to walk the length of the venue multiple times per shift, and to occasionally sit, climb, balance, stoop, kneel, crouch or crawl
- Demonstrate good judgement and a professional demeanor

## **WORKING FOR CITY PARKS FOUNDATION**

Thank you for your interest in City Parks Foundation, an equal opportunity employer, as well as a collegial, mission-focused organization that values its employees and encourages professional growth and advancement.

**Contact:** Interested parties should email resume and cover letter to:  
[ArtsJobs@CityParksFoundation.org](mailto:ArtsJobs@CityParksFoundation.org). Put "Custodian" in subject header. Please also let us know how you found out about this position.

Applications without cover letters will not be considered. Only potential candidates will be contacted.  
 No calls, please.