

INWOOD PARKS GRANT GUIDELINES

Inwood Hill Park • Isham Park • Muscota Marsh

OVERVIEW

The Partnerships for Parks Inwood Parks Grant program, made possible by Columbia University, provides grants of \$500 to \$15,000 to community groups and nonprofit organizations for small NYC Parks-approved physical improvements, events, and programming in Inwood Hill, Muscota Marsh, and Isham Parks. There will be four (4) grant cycles until the \$300,000 in funding has all been allocated.

WHO IS ELIGIBLE?

- Community groups and nonprofit organizations proposing projects in Inwood Hill, Muscota Marsh, and Isham Parks.
- Applicants are NOT required to have 501(c)(3) status, but if groups are not 501(c)(3) organizations or do not have an outside fiscal sponsor, grants funds can only be accessed by reimbursement or paid invoice directly to vendors.

WHAT PROJECTS ARE ELIGIBLE?

- Please note that any proposed project must have the approval of NYC Parks. All projects will be executed in full consultation with the landowner, NYC Parks, and be subject to their determinations of what can thrive and be sustained for the long term benefit of the park. Some park improvement projects if funded, will still need required construction permits and insurance.
- Applicants propose their own project timeline. All grant activities must be completed and final reports submitted by December 31, 2019.
- Groups who receive grants may reapply in subsequent grant rounds, but must have completed and submitted a final report for all previous grant activities.
- Applicants may propose budgets between \$500 and \$15,000.

DEADLINES AND TIMELINE

2016 FALL DEADLINE: NOVEMBER 1, 2016
Earliest Notification of Decisions: December 1, 2016

2017 SPRING DEADLINE: MARCH 1, 2017
Earliest Notification of Decisions: April 1, 2017

2017 FALL DEADLINE: AUGUST 1, 2017
Earliest Notification of Decisions: September 1, 2017

2018 SPRING DEADLINE: MARCH 1, 2018
Earliest Notification of Decisions: April 1, 2018

All submissions must be received by 11:59PM on the due date. Late applications will not be accepted.

TO APPLY

- 1** Interested? Read these guidelines and ensure your proposal is for activities in Inwood Hill Park, Muscota Marsh, or Isham Park.
- 2** Questions? Register for an individual consultation to discuss your group's specific proposal questions with the Partnerships for Parks Grants Team. Individual consultations may be scheduled up until one (1) week before the deadline.
- 3** Apply online at www.partnershipsforparks.org
- 4** Be available during the review period to answer questions. Return calls and/or emails promptly.

For information and to register for a consultation, go to www.partnershipsforparks.org
or email the Grants Team at Grants@cityparksfoundation.org.

PRIORITY WILL BE GIVEN TO

- Local community groups and nonprofit organizations located in Inwood who have been actively involved and/or investing in Inwood Hill Park, Muscota Marsh, or Isham Park.

WE DO NOT FUND

- Individuals.
- Fundraisers or materials that will be sold for profit.
- Capital improvements: physical improvement in a park that costs more than \$35,000 and is expected to have a useful life of at least five years.
- Staff time. It is our expectation that the programs we fund will be run primarily by volunteers or in cases of paid non-profit staff that salaries come from a different source.

Exceptions are made for outside consultants such as instructors, educators, or performers who provide a needed service or expertise. Intern stipends will also be considered when projects provide meaningful youth employment related to parks.

- Local travel.
- Overhead costs like rent, general liability insurance, utilities, etc.

EXAMPLES OF PROJECTS

Potential projects could include, but are not limited to:

- Physical improvements: Small-scale projects such as trail building or trail maintenance, painting, gardening, resurfacing of recreation areas, or updates to equipment.
- Outreach: Banners, posters, postcards, bulletin boards, tents, websites, or publications
- Programs and events: Education (youth, waterway, environmental, and historical), fitness, arts, or culture. Allowable expenses include honorariums, permit fees, and event insurance.

WHAT ELSE TO KNOW?

Expect to hear about the funding decision about four (4) weeks after the deadline. Grant-funded projects and activities may only begin after awards are announced.

Grant funds must be spent and a grant report must be submitted within two (2) weeks of completing the project.