



## Summer Sports Instructor Job Description

**JOB:** “Get Up and Go” Youth Fitness Team Leader

**DATES/TIMES:** June 30, 2015 - August 14, 2015

Monday - Thursday, 8AM - 2:30 PM

**SALARY:** \$25.00 /hr.

City Parks Foundation (“CPF”) is the only independent, non-profit organization whose mission is to offer programs in parks throughout the five boroughs of New York City. We work in more than 350 parks citywide, presenting a broad range of programs in an effort to promote healthy and vibrant communities. Our initiatives reach 425,000 people each year. Artistic, athletic, educational and park advocacy programs connect high needs communities with their local green spaces. CPF helps turn New York City’s parks into centers of community development, while helping to create strong local leaders. The majority of our programming is provided at no cost, and we work in neighborhoods that would not otherwise have access to such resources. Signature programming includes: SummerStage, Partnerships for Parks, shows at the Swedish Cottage Marionette Theater in Central Park, Tennis/Golf/Track & Field sports programming for kids and seniors, and educational partnerships that promote healthy living and teach environmental science.

CPF plans to launch a free citywide physical education program called “Get Up and Go” for kids ages 7-12, that will aim to keep kids active during the summer with fun skills contests, while teaching healthy and fun exercises along the way. The weekly program consists of 6 classes held in 16 parks and playgrounds, featuring fun aerobic activities such as relay races, crawl tunnels, target throws and will culminate in a obstacle course race at each site in the final week.

**Position Description:** The Team Leader will be a member of CPF’s Sports Department, reporting to the Director and Associate Director of Sports. Instructors will be trained to teach a standardized curriculum that has been developed by City Parks Foundation. In addition to leading these sessions, the team leader will be required each day to pick-up, drive and return a 14 or 11 passenger van (based in Queens and supplied by CPF) carrying equipment and up to 3 staff members.

### **RESPONSIBILITIES:**

- Oversee weekly lesson plans, equipment inventory and program materials
- Transport equipment from site to site every day for the duration of the program
- Willingness to drive a van and work in all five boroughs if required to deliver the program
- Organize groups of up to 30 children per class in an orderly and safe manner
- Supervise three paid staff instructors
- Monitor weekly attendance and maintain accurate records of class participants
- Offer suggestions to enhance the program and contribute to the curriculum
- Answer questions from parents and promote to the community

**REQUIREMENTS:**

- Certified Physical Education Teacher and/or 3+ years high school or college coaching experience
- Valid NYC Driver's License (comfortability driving a NYC Parks van and transporting equipment on a daily basis)
- Prior experience directing a CPF sports site for youth, or similar free instructional program
- Prior group-teaching experience, preferably with young children
- Ability to work with diverse constituencies, both internal and external to CPF
- Exceptional communication skills and work-ethic
- Willingness to lift and set-up sports equipment

(Skills not required but preferred: Bi-lingual, certified first-aid)

Interested candidates must should send a resume to [sports@cityparksfoundation.org](mailto:sports@cityparksfoundation.org) or contact us by phone at 718-760-6986